



HERTS VISUAL ARTS

TERMS AND CONDITIONS

INCORPORATING COMMUNITY STANDARDS

INTRODUCTION

This document summarises all Herts Visual Arts Membership Terms and Conditions. We are an amazing community of artists and we value collaboration and growth. Although these Terms and Conditions are divided into sections for readability, when you take our annual membership, you are agreeing to abide by all of these, both in spirit and in what you do.

Artists who act in accordance with our Terms and Conditions are welcome as members.

COMMUNITY STANDARDS

- Your artwork must be your own
- Artwork on our website must be safe/suitable for a general audience, including children
- Images you use/submit must be your own/your copyright and may not be composites (composite means 2 or more images put together, with or without lines), advertisements or otherwise containing text
- Our Members work with and support other Members
- Pay attention to, and follow, event or community terms and conditions
- Get help and support from family/friends if you need help using your phone/tablet/computer
- Treat other members, including our volunteer organisers (and the time they give) with respect. Public or private attacks on our Organising group or other artists will not be tolerated
- Artists are responsible for their own actions and must not act in a way that brings our community into disrepute
- Herts Visual Arts is run by and for volunteers on behalf of our members. Please consider helping before, during and after the event. This could include joining in with event organising teams, generally helping out, promoting the event before, during and after.

YOUR ACCOUNT AND LOGIN DETAILS

- You must take care with and keep login details safe and secure, and not share your account/details with others
- You are responsible for your own login details
- For forgotten passwords, follow the new password procedure on the website

CONTACTING HERTS VISUAL ARTS

Herts Visual Arts is a community of artists, managed by volunteers who often work full-time and look after our wonderful organisation in their free/spare time.

- We cannot provide individual technical, website usage, English Language or other support. Our members use family, friends and others for this.
- Our members carefully read information on the website before getting in touch, if the information they need is not already on the website.
- If you do need to contact us, please send a single email to a single email address as appropriate from the list here: <https://www.hvaf.org.uk/about/organising-group>.
- We aim to respond to emails within a week.
- Our PRIVATE Members Only Facebook Group is a place for artists to get in touch and support each other.

EVENT TERMS AND CONDITIONS

To take part in any of our events, you are agreeing:

- to be a fully paid-up Herts Visual Arts Member prior to booking
- to have paid any/all outstanding prior fees
- to make sure your Gallery page will be up to date
- that all arrangements will be on-line, via HVA emails/on line booking processes
- that there are no paper booking or alternative payment options.
- to read event information on the website
- to read and act promptly on any organisation emails.
- to tell admin@hvaf.org.uk if I have any change of circumstances or unavoidable detail changes.
- that entries that remain incomplete on a closing date may be rejected at the discretion of the organising team. This includes content or other information.
- that Herts Visual Arts reserve the right to copy-edit/reformat submitted entries
- that Herts Visual Arts reserve the right to accept/reject entries/content at their sole discretion, and that the decision is final
- that Entries received outside registration windows cannot be accepted
- that Herts Visual Arts has neither responsibility nor liability for any business/other transactions that may arise from an artist being a member of Herts Visual Arts or taking part in any of our events
- that Herts Visual Arts is not selling nor will it sell or act as an intermediary for or on behalf of our artists. It is not advertising work for sale. Any exhibition that forms part of an event is a display of work where the viewer must contact artists directly.
- all website visitors must be able to contact you easily/directly via your Gallery page
- Artists are responsible for the accuracy and suitability of any statements they make or content they upload while taking part in Herts Visual Arts events.

FEES AND REFUNDS

- Fees for membership and events are publicised on the website
- Cancellation arrangements are specific to individual events and are publicised for that event
- All fees and cancellation terms are non-negotiable
- Failure to follow application requirements or event (including free events) guidelines may result in an administration fee and/or prevent participation in subsequent events.
- All outstanding and membership fees must be paid before taking part in any event
- All payments are made via the Herts Visual Arts website, according to the process in place at the time.

PUBLICITY ETC.

- Every effort will be made to ensure the accuracy of information included in any materials produced by HVA, but HVA cannot be held responsible for any omissions or mistakes that occur.
- HVA accepts no responsibility for the actions of 3rd parties who may make use of information published as part of our events
- Artists give permission for HVAF to use your images for relevant promotion, possible publicity
- Artists agree that information they provide can be published by Herts Visual Arts, on the website, in marketing materials, including 3rd party publications. 3rd Party organisations, including press may also use these images.
- Copyright of any supplied images remains with the original owner. The artist confirms that either they own the copyright of any image submitted as part of their Big Makers Fair application or that they have written permission from the copyright holder.
- Artists grant Herts Visual Arts and other third parties a worldwide, irrevocable, perpetual licence to use supplied images in print, on the website, other electronic/other forms, in any publication, for the purpose of marketing or promoting HVA and relevant events.
- Artists similarly agree to publication of images taken during events, including Preview Evenings, Private Views, set-up and other in person gatherings.
- Artists who do not want their images used must take part in Zoom calls with video off. For in-person meetings they must notify Herts Visual Arts separately and in writing.
- Any print materials, website and other materials are the copyright and intellectual property of HVA and may not be reproduced or distributed without prior written permission.
- Artists agree to promote events and their own participation as widely as possible
- Artists will use Herts Visual Arts branded content downloaded from the website where appropriate.

SPONSORING

- Please feel free to encourage any businesses you may know to either advertise or sponsor this event. They can get in touch via admin@hvaf.org.uk. This may include galleries, art and craft shops, vintage emporiums, art course providers, etc.

INSURANCE AND THE PRACTICING ARTIST

- HVA insurance covers HVA events and day to day operations. It covers artist members when they are acting on behalf/with the permission of HVA (i.e., organising or taking part in events at the request of/with the knowledge of HVA).
- HVA Insurance does not cover: individual members for their own day to day business operations or actions in individual venues/businesses, your actions and product liability when taking part in our events.
- Herts Visual Arts coordinate events, providing promotional activities and facilitating opportunities for our members. We do not manage individual artists.
- Members must be adequately insured with suitable personal/public liability and loss/damage cover to suit personal circumstances. For more details, see:
<https://www.hvaf.org.uk/artists/documents/hva-insurance-status>.

SUPPORTING OUR COMMUNITY

Herts Visual Arts is run by and for volunteers. If you can help, please get in touch: admin@hvaf.org.uk. There are many ways in which you can help, including: being part of our Organising Group, being an Area or Art Form coordinator, organising events, proof reading, sharing information, encouraging new members, helping in support sessions, encouraging members/new members and generally promoting Herts Visual Arts before, during and after events. Thank you.

If you would like to further support HVAF and services to members, please consider a donation <https://www.hvaf.org.uk/donate>.